

Present: Michael Palm (Baraboo), Mark Whitfield (Village of Lake Delton).

Also Present: Kennie Downing (Airport Manager), Bill Murphy (FBO).

The owner representatives met at the Baraboo-Wisconsin Dells Airport, S3440 County Rd. BD, Baraboo.

The meeting was called to order by Palm at 9: 00 AM and roll call was noted by Downing of those present. Compliance of the Open Meeting Law was noted by Palm.

Previous Minutes

Approval of the meeting minutes of January 29, 2020. A motion was made by Whitfield, seconded by Palm and approved unanimously.

Approve Agenda

Moved by Whitfield, seconded by Palm and carried to approve the agenda.

Action Items

2. APPEARANCES/PRESENTATIONS - None

3. PUBLIC COMMENT - None

4. ACTION ITEMS

- a. Discussion of New FBO for Phoenix Services. This item was postponed as Brandon Scott was not present at this meeting. Moved by Palm, seconded by Whitfield and carried unanimously.
- b. Funding for fuel system. This project is not eligible for entitlement monies to be used, however it is eligible to receive State aid which is an 80% state – 20% airport funding share. Motion made by Whitfield to direct Mrs. Downing to draft a letter to the Village of Lake Delton regarding the shortage of funding for the 20% portion. Letter to request the Village assist with the 20% financial need for the project. Seconded by Palm. Carried unanimously.
- c. Appointment of permanent Airport Manager. Motion made by Palm to appoint Kennie Downing as the permanent airport manager. Seconded by Whitfield. Carried unanimously.
- d. Updates to standard hangar lease contract. Whitfield Motion to approve. Seconded by Palm. Carried unanimously.
- e. Update on property located at E11110 N. Reedsburg Road. Mrs. Downing stated she had no updates at this time

INFORMATION ITEMS

- a. Report from Airport Manager. No new information to report
- b. Report from Bill Murphy, FBO. No new information to report.
- c. Airport budget reports and balance sheets. The Commissioners reviewed the year-end budget reports and balance sheets. No action was necessary.
- e. **Next Meeting Date:** will be scheduled as soon as confirmation of date with Brandon Scott.

ADJOURNMENT: A motion was made by Whitfield and seconded by Palm to adjourn at 9:21AM.